

THUNDRIDGE PARISH COUNCIL

Parish Clerk: Colin Marks, 17 Park Lane, Puckeridge SG11 1RL
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To: Councillors Deryck Dipper, Andrew Harris, Lynn Palmer, Kim Saban, Natasha Smyth,
Martin Spackman

You are summoned to attend this meeting to transact the following business:

Ordinary Parish Council Meeting

Tuesday 22nd April 2025 at 7.30pm in the Norman Wodson Pavilion

Public and press are welcome to attend. Representations on issues of concern will be taken into account where they fall within the Parish Council's jurisdiction or forwarded to the appropriate agency. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Public participation is NOT permitted except during the time designated for public comments.



Signed: Colin Marks, Clerk to Thundridge Parish Council

Date: 14th April 2025

AGENDA

25.067 To receive and approve apologies for absence

25.068 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (including non-pecuniary).
2. To receive members' written requests for dispensations for declarable pecuniary interests (if any); and
3. To consider any such requests for dispensations as appropriate.

25.069 To consider co-options

25.070 To approve Draft Minutes of 18th March 2025 Parish Council Meeting

Public forum -To consider suspending the meeting for public comments. Limited to a total of 15 minutes. One question/statement only of no more than 3 minutes maximum per person.

25.071 Neighbourhood Police

1. To receive police report and other police matters.

25.072 Ware Charities: To receive report from the Parish Council charity representative.

25.073 Planning

1. New applications

		Comment by
3/25/0499/HH	19 Ermine Street: First floor rear extension and alterations to the ground floor rear fenestration	23/4 extended

2. Applications received too late for the agenda and other planning matters

1. To consider any late planning applications
2. Other planning matters: Update on Westmill Waste Transfer Station progress

3. Notices of decisions and awaited decisions: See Planning Appendix (for information only)

25.074 Finance

1. Cashbook Accounts to 31st March
2. Bank reconciliation 31st March
3. 2024-25 Performance against budget at year-end, 31st March
4. Financial Report
5. To consider payments list for approval, including Clerk's hours for March
6. Highfield Nursery debt repayment status
7. To consider standing order to reimburse Clerk for monthly office phone – Sky Mobile £5 monthly
8. To note that the internal audit is scheduled for 28th April
9. To note AGAR deadlines

25.075 Norman Wodson Pavilion

1. To consider any actions

25.076 Recreation areas

1. To receive Broadmead April safety inspection report
2. WLFC:
 1. Grass cutting and any other issues: update
 2. New lease: To consider signing, including increasing lease from 5 years to 6 years
3. Consider WLFC advertising and sponsors notices on perimeter fence
4. Update on additional play area item (from s106 funding)

25.077 Allotments

1.
 1. Working Group report 5th April
 2. Update on 2025 applications/waiting list and to agree any new tenancies
2. Update on Plots 35 & 36 status
3. Update on plots 26/27 fence realignment
4. Next Working Group inspection: To be agreed

25.078 Highways, Footways, and Public Rights of Way (PRoW)

1. North Drive: Update on resurfacing, broken drain cover, mowings dumped in ditch, and other matters
2. Update: Ownership and repairs to Ermine Street Lane by allotments

Other Matters (may be deferred if time doesn't permit)

25.079 Clerk's request to carry forward 2 days 2024/25 holiday to May**25.080 County and District Councillor reports** (if any received)**25.081 To consider new printer****25.082 Archive filing cabinet:** To consider purchase**25.083 Urgent matters not listed on the agenda** (for inclusion and consideration on the next agenda)**25.084 Correspondence (for information only)**

- Allotment tenants: Re allotment issues (25.077)
- Parishioner: Concerns over number of HGV movements on Marshall's Lane
- Parishioner/EHC: North Drive road surfacing issues

25.085 Other Parish matters and matters for future agendas

1. Website admin access – Cllr Natasha Smyth
2. Update: Ransom Strip boundary/road kerb installation when road resurfaced
3. Programme to fit balance of chair tubing inserts and chair safety check

25.086 1. Date of next Parish Council meeting

1. Tuesday 20th May, Norman Wodson Pavilion: 6.30pm Annual Meeting of Parish Electorate
7.00pm approx. Annual Parish Council meeting
7.30pm approx. Ordinary Parish Council Meeting May
17 June (High Cross VH); 22 July (Pavilion); August: No meeting; 23 September (Pavilion);
21 October (Pavilion); 18 November (Pavilion); December: No Meeting;
20 January 2026 (High Cross VH)

APPENDIX to 25.073.3: PLANNING DECISIONS AND AWAITED NOTICES

For information only. Note: The Parish Council is not consulted on enforcement matters

3/24/2278/FUL	Oakleys: Erect four single storey workshop extensions and a two storey showroom and office building. <i>The Parish Council had no objections.</i>	GRANTED
3/25/0194/ASDPN	Hillcrest, High Cross: Erect additional storey to increase height of house.	Awaited
3/24/0284/OUT	Land West of High Road, High Cross: Up to 36 dwellings <i>The Parish Council objected to this application</i>	Awaited
3/24/0091/OUT	Land East of High Road High Cross: Up to 95 dwellings <i>The Parish Council objected to this application</i>	Awaited
3/22/2406/FUL	Land North and East of Ware (Ware2): Hybrid application <i>The Parish Council raised serious concerns</i>	Awaited
PL/0343/23	Cemex Westmill Quarry – variation. <i>The Council had no comment</i>	Unknown
Planning Enforcement notifications		
	NONE	